



REVIEWER PORTAL

MPS TUTORIAL

[Abstract](#)

Step by step guide to use reviewer portal

Reviewer's Dashboard:

The Reviewer's dashboard consists of the following sections:

- Manuscript Requested For Review
- Manuscript Requested For Re-Review
- Review Completed

The screenshot shows the MPS Reviewer's Dashboard for Karen Williams. The dashboard is divided into several sections:

- Header:** MPS Powered by Eureka, Karen Williams (Online), Reviewer / Dashboard.
- Navigation:** Reviewer Portal, Dashboard, User Portal, Support, User Manuals.
- Welcome to Dashboard:** A central area with a 'Benefits Available' section.
 - Benefit 1: 50% Fee Waiver on Quick Track charges after accumulating 15 points. [click here to redeem](#)
 - Benefit 2: 40% Discount on Open Access Publication charges after accumulating 60 points. [click here to redeem](#)
 - Benefit 3: Free e book of your choice after accumulating 10 points Ebooks available here. [click here to redeem](#)
- Summary Card:** 8 Reviews, 40 Total Earning Points.
- YOU MAY ALSO REVIEW:** A list of articles with 'View Abstract' and 'I agree to review' buttons.
 - test submission Guest Editor
 - Testing for Guest editor 45345
 - Testing submission for review article 234234
 - Testing submission for review article for guest editor
 - Testing for review article 534543
 - test submission 02.09.2022
- MANUSCRIPT REQUESTED FOR REVIEW:** A table with 5 entries.

Journal	Ref #	Date	Title	Action
TJL	BMS-TJL-2022-479	Sep 30,2022	Testing submission for research article 3453453	View Abstract Start Review

Showing 1 to 1 of 1 entries. Note: If you wish to review this manuscript, please click on "Start Review" button.

The screenshot shows the MPS Reviewer's Dashboard for Karen Williams, focusing on the 'MANUSCRIPT REQUESTED FOR RE-REVIEW' and 'REVIEW COMPLETED' sections:

- MANUSCRIPT REQUESTED FOR RE-REVIEW:** A table with 5 entries.

Journal	Ref #	Date	Title	Action
No Submission				

Showing 0 to 0 of 0 entries.
- REVIEW COMPLETED:** A table with 5 entries.

Journal	Ref #	Date	Title	Recommendation	Rereview Comments
TJL	BMS-TJL-2021-517	Oct 14,2021	Test submission for self assigned review1	Accepted with minor changes	
TJL	BMS-TJL-2022-499	Sep 26,2022	test submission author	Accepted with minor changes	
TJL	BMS-TJL-2022-103	Jun 22,2022	test submission 24/02/2022	Accepted with minor changes	
- Summary Card:** 8 Reviews, 40 Total Earning Points.
- YOU MAY ALSO REVIEW:** A list of articles with 'View Abstract' and 'I agree to review' buttons.
 - test sub EBM --- 02
 - test submission EBM - case 01
 - test submission no et 04.04.2022

Manuscript Requested For Review:

In this panel, the following options are available:

View Abstract:

Click on this button to view the abstract.

Yes, I agree to review:

Click on this button to do the review.

Decline:

Click on this button if you are not willing to do the review.

MANUSCRIPT REQUESTED FOR REVIEW

Show entries Search:

Journal	Ref #	Date	Title	Action
TJL	BMS-TJL-2022-79	Oct 03,2022	Testing by xolva -21-2-22 -abcd	View Abstract Yes, I agree to review Decline

Showing 1 to 1 of 1 entries Previous **1** Next

Note: If you wish to review this manuscript, please click on agree button.

Manuscript Requested for Re-Review:

Upon receiving the revised manuscript from the author, the EIC may assign the manuscript for re-review. The Reviewer can upload the comments by clicking on the **“Upload Comments”** button.

MANUSCRIPT REQUESTED FOR RE-REVIEW

Show entries Search:

Journal	Ref #	Date	Title	Action
TJL	BMS-TJL-2022-79	Oct 03,2022	Testing by xolva -21-2-22 -abcd	Upload Comments

Showing 1 to 1 of 1 entries Previous **1** Next

On the “**Upload Comment**” button, this section appears. It is mandatory to fill the comment section and upload the file here. Click on the “**upload**” button to end the re-review process.

Upload Rereview Comments [Close]

Upload Comments * :

Upload File * : No file selected.

Note : Please fill out fields marked with *

Review Completed:

The reviewer can view the manuscripts that have been reviewed in the past.

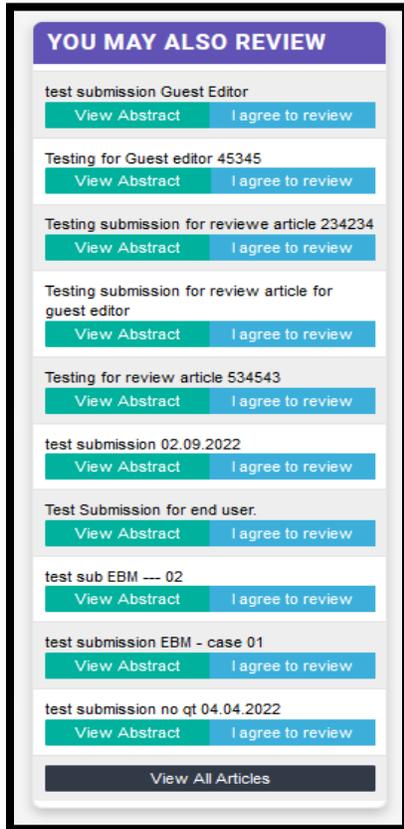
REVIEW COMPLETED

Show entries Search:

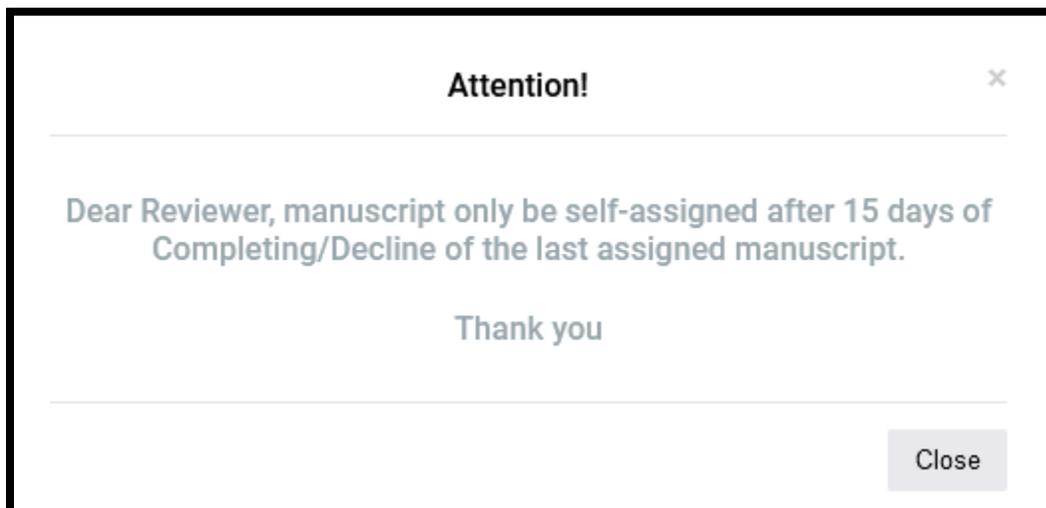
Journal	Ref #	Date	Title	Recommendation	Rereview Comments
TJL	BMS-TJL-2022-479	Sep 30,2022	Testing submission for research article 3453453	Accepted with minor changes	
TJL	BMS-TJL-2022-79	Oct 03,2022	Testing by xolva -21-2-22 -abcd	Accepted with major changes	<input type="button" value="ReReview Comments"/>
TJL	BMS-TJL-2021-517	Oct 14,2021	Test submission for self assigned review1	Accepted with minor changes	
TJL	BMS-TJL-2022-499	Sep 26,2022	test submission author	Accepted with minor changes	
TJL	BMS-TJL-2022-103	Jun 22,2022	test submission 24/02/2022	Accepted with minor changes	

Showing 1 to 5 of 10 entries

On the left side of the panel, you may find the manuscripts for review, but you can select only one. You cannot review more than one manuscript at a time.

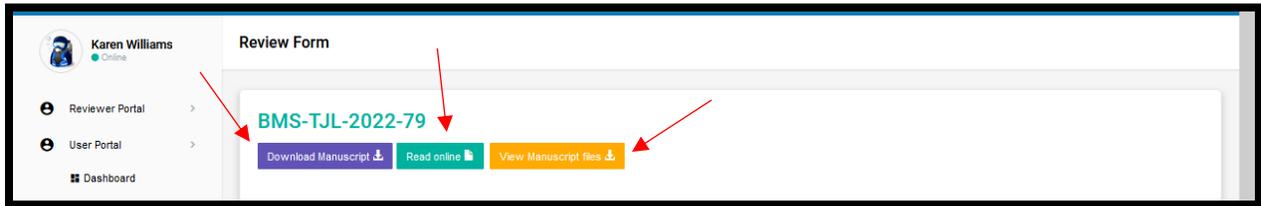


The “Attention” pop-up indicates that you must wait at least 15 days to self-assign the manuscript.



Review Form:

Clicking the “Yes, I agree to review” button will open the Review Form. Here you can download the manuscript file at once or individually, you can also read the online version of the manuscript.

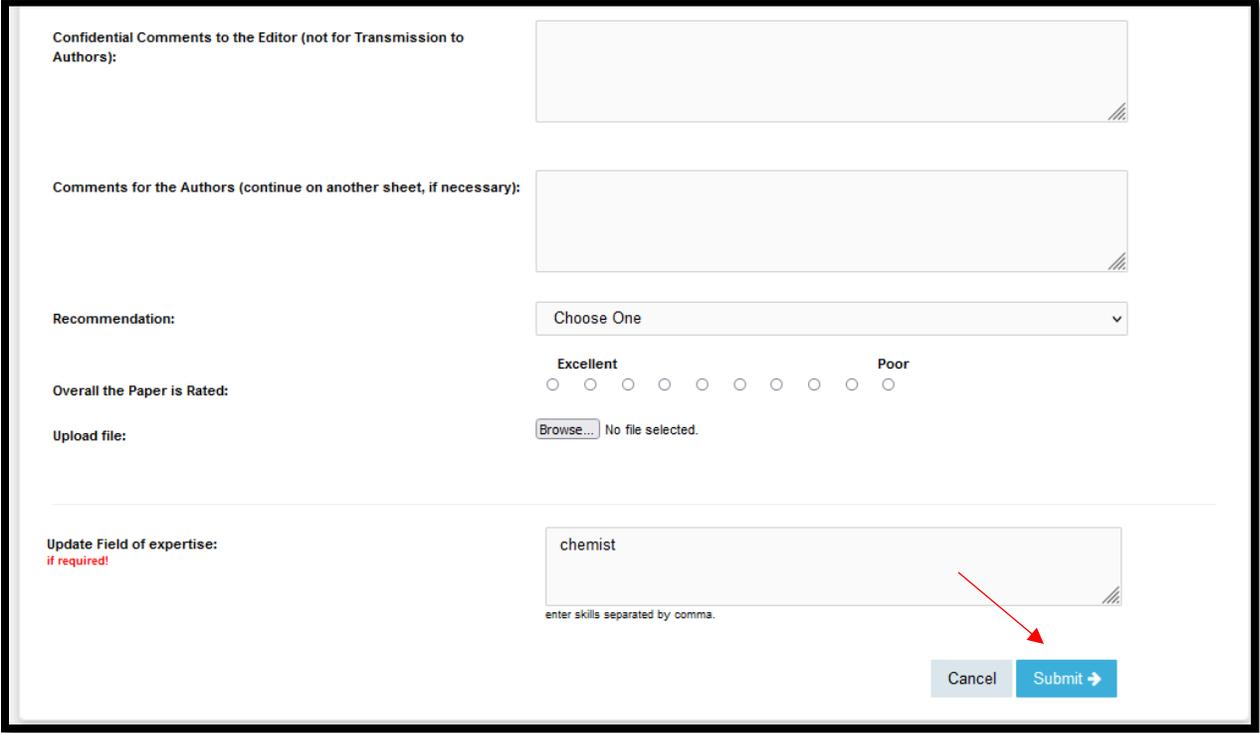


Reviewers are expected to provide a detailed review by selecting the mandatory fields.

Aims & Scope	Yes	No		
Is the article within the scope of the journal?	<input type="radio"/>	<input type="radio"/>		
	Excellent	Good	Fair	Poor
Originality of the topic	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Technical Quality	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Importance in its Field	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Style & Overall Representation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Readily Understandable	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adequate Illustrations or Drawings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
English language	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Criterion	Yes	No	N/A	
Does the title represent manuscript's contents?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Is the Abstract accurate and concise?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Are the approaches/ methods properly described?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Are the conclusions and interpretations sound?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Are the references properly cited?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Are the references given relevant to the manuscript?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Is this a new/ original contribution?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Is it within the scope of the journal?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Is the sample size adequate for the study?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	
Other Specific Criticism	Select			
Imperfect style	<input type="checkbox"/>			
Too long	<input type="checkbox"/>			
References incorrectly presented	<input type="checkbox"/>			
Typographical and Grammatical errors	<input type="checkbox"/>			
Other	<input type="checkbox"/>			
PAPER TYPE:			Choose One	▼
Have the following Reporting Guidelines been used by the authors in this study (if applicable)?	Yes	No		
Randomized Controlled Trials – CONSORT – Consolidated Standards of Reporting Trials	<input type="radio"/>	<input type="radio"/>		
Observational Studies – STROBE – Strengthening the Reporting of	<input type="radio"/>	<input type="radio"/>		

Activate Windows
Go to Settings to activate Windows

Once the Reviewer Evaluation form is filled, click on the **“Save”** button,



The screenshot shows a web form for a reviewer evaluation. It includes several sections: 'Confidential Comments to the Editor (not for Transmission to Authors):' with a text area; 'Comments for the Authors (continue on another sheet, if necessary):' with a larger text area; 'Recommendation:' with a dropdown menu set to 'Choose One'; 'Overall the Paper is Rated:' with a row of 10 radio buttons, the first two labeled 'Excellent' and the last one 'Poor'; 'Upload file:' with a 'Browse...' button and the text 'No file selected.'; and 'Update Field of expertise: if required!' with a text input field containing 'chemist' and a note 'enter skills separated by comma.' Below the form are 'Cancel' and 'Submit' buttons. A red arrow points from the 'Submit' button to the 'Update Field of expertise' input field.

A **“Thank You!”** message will appear when you click on it. The reviewer can go back to the dashboard by clicking on the **“Back to Dashboard”** button.



The screenshot shows a confirmation message in a light teal box. The text reads 'Thank You!' followed by 'Your recommendation has been submitted successfully.' Below the message is a dark teal button with the text 'Back to Dashboard'. A red arrow points from the 'Back to Dashboard' button to the 'Thank You!' message.

Redeem Points:

The Reviewer earns five points for each review. The reviewer can redeem Points on Redeem Points Section by availing different offers.

The screenshot displays the 'Redeem Points' section of the MPS Reviewer Portal. The user is Muhammad Sa... (Online). The sidebar on the left contains navigation options: Reviewer Portal, Dashboard, Redeem points (highlighted with a red arrow), User Portal, Read & Publish, Support, and User Manuals. The main content area shows a summary card for 'Redeem Points' with the following data:

Total Earned Points	Total Redeem Points	Remaining Points
25	25	0

Next to the summary card is a pink box showing '0 Reviews' and '0 Total Earning Points'. Below this is the 'Redeem List' table:

Title	Redeem Points	Redeem Date
You have availed Free e book of your choice facility.	10	15-09-2022
You have availed Quick Track facility.	15	15-09-2022

At the bottom of the page, there is a copyright notice: 'Copyright 2022 © MPS. if you have found any system related bug, feel free to report Here...' and a Windows activation notice: 'Activate Windows Go to Settings to activate Windows.'